

# family FOCUS

## Adoption Services

EMPOWERING CHILDREN / TRANSFORMING LIVES

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Offices in Metro/Queens/Long Island and Albany/Capital District

### FAMILY SERVICES FEES AND REFUND POLICY

	<u>FEE</u>	<u>REFUND POLICY</u>	
<b><u>HOMESTUDIES - NEW YORK</u></b>			
<b>Homestudy (All Non-China, 2 visits)</b>	\$1,800	Up to 7 days	\$1,800
		Before 1st visit	\$1,200
		Before 2nd visit	\$600
		After 2nd visit	No refund
<i>PLUS Application Fee Non-Refundable</i>	\$150	<i>Non-Refundable</i>	
<b>Homestudy - China (4 contacts = 3 visits)</b>	\$1,950	Up to 7 days	\$1,950
		Before 1st visit	\$1,320
		Before 2nd visit	\$660
		After 2nd visit	No refund
<i>PLUS Application Fee Non-Refundable</i>	\$150	<i>Non-Refundable</i>	
<b>Updated Homestudy</b> - within 24 months of original approval date - report stands alone (1 visit)	\$565	If visit made	No refund
<b>Updated Homestudy</b> - from 2 years up to 4 years from original approval date - report stands alone (1 visit)	\$900	Up to 7 days	\$900
		Before visit	\$450
		After visit	No refund
<b>Supplemental Homestudy Update</b> (Short report attached to original report)	\$450	If visit made	No refund
<b>Homestudy Addendum</b>	\$100		No refund
<b>Site Visit</b> (for example, move to new home)	\$285	If visit made	No refund
<b>Phone Interview</b>	\$140	If call made	No refund
<b><u>HOMESTUDIES - NEW JERSEY</u></b>			
<b>Homestudy – China Only</b> (Four contacts required by China: 2 visits with couple in home on one date; 1 visit with couple and as individuals on another date.)			
Home Study (4 contacts = 3 visits)	\$1,950	Same schedule as New York	
<i>PLUS Application Fee</i>	\$150	<i>Non-Refundable</i>	
<b>Homestudy – All Non-China</b> (Three contacts required by NJ: 1 visit with couple in home on one date; 1 visit with couple and as individuals on one date.)			
Home Study (3 contacts = 2 visits)	\$1,800	Same schedule as New York	
<i>PLUS Application Fee</i>	\$150	<i>Non-Refundable</i>	

**HOMESTUDIES BY CONTRACTED SOCIAL WORKER, THROUGH FFAS**

(Social Worker fees are paid directly to Social Worker)

<b>Homestudy</b>	\$950 Doc. processing fee	Up to 7 days	\$950
		If visit made	No refund
<i>PLUS Application Fee</i>	\$150	<i>Non-Refundable</i>	
<b>Updated Homestudy</b> - within 24 months of <i>FFAS original</i>			
approval date - report stands alone	\$290	If visit made	No refund
<b>Updated Homestudy</b> – study done privately,			
FFAS doing full update	\$525	If visit made	No refund
<i>PLUS Application Fee</i>	\$150	<i>Non-Refundable</i>	

**POST-PLACEMENT VISITS AND REPORTS – NY and NJ**

**Post-Placement – Family already with FFAS** (each report)

1st child	\$450	If visit made	No refund
2nd child and each add'l child on same report	\$112 per child	“	
2nd child individual report	\$225 per report	“	
3rd child individual report	\$112 per report	“	

**Post-Placement – Family new to FFAS** (each report)

<i>Application Fee Non-Refundable (first report only)</i>	\$150	<i>Non-Refundable</i>	
1st child	\$450	If visit made	No refund
2nd child and each add'l child on same report	\$112 per child	“	
2nd child individual report	\$225 per report	“	
3rd child individual report	\$112 per report	“	

**Post-Placement by Contracted Social Worker through FFAS**

Each Post-Placement	\$240	If visit made	No refund
<i>Plus Application Fee if new to FFAS (first report only)</i>	\$150	<i>Non-Refundable</i>	

**DOMINICAN REPUBLIC PRIMARY PROVIDER FEES**

(in addition to **Homestudy** fees)

5 Post-Placement reports @ \$450 each (1 child)	\$2,250	If child placed	no refund
<i>(must be paid before Homestudy completed)</i>		If no child placed	\$2,250
<i>(for each additional child – see Post-Placements)</i>		If D.R. exempts	\$450 ea. not done
Adoption Service Provider Fee	\$3,500	Once paperwork sent	no refund

**NOTE – FOR ALL SERVICES: Additional fee for mileage and time may be charged for 50 miles outside of our regular area at \$2.85 per mile for mileage and time. This will be discussed at time of contract.**

**All families new to FFAS pay a \$150 Non-Refundable Application Fee. For returning families, if your Homestudy is more than four years old, you must pay full Homestudy fee, but will not be charged application fee.**

It is the policy of Family Focus that if a family has not requested any post-placement reports after six years from the date of their payment, their file becomes inactive until such time as they need post-placement reports. If at any time, during those six years or thereafter, a family's situation changes and they are not going forward in adoption, they can request a refund of their unused post placement fees.

## Family Focus Adoption Services Additional Fees and Expenses for Dominican Republic Adoptions

ITEMIZED SCHEDULE OF FEES AND COSTS FOR DOMINICAN REPUBLIC ADOPTION

Date last revised: 1/17/17

Expense Item or Fee	Expected Payment	Payable by Client To: Family Focus Adoption Services	Payable by Client To: Other Payee	If Passed Through by FFAS, To Whom	When Payment Due	When refundable - within 60 days of determination or notification of below:
<b>US Program Expenses:</b>						
Application fee	\$150	yes			At time of application	not refundable
Homestudy FFAS fees	\$1,800	yes			Homestudy initiation	Before 1st visit \$1,200, before 2nd visit \$600, after second visit no refund.
Notary and authentication of documents	\$400-\$500	N/A	Government offices		During completion of homestudy	N/A
Power of attorney for Dominican Republic, Consulate fees for documents	\$500-\$800	N/A	Dominican Consulate		When homestudy report is completed.	N/A
Parent required Hague training	\$100-\$200	N/A	On-line training		During homestudy process	N/A
Agency Fee #1 cost of agency personnel, operational costs, administrative overhead, communications, review of dossier documents, shipping costs,	\$1,500	yes			Dossier submission; cost of agency personnel, operational costs, administrative overhead, communications, review of dossier documents, shipping costs,	Prior to gathering and submission of documents to Dominican Republic refund of \$1000. After submission of documents no refund.
USCIS (plus \$85 biometric fee for every adult household member.)	\$775	N/A	USCIS		Filing of I800-A form	N/A
Agency Fee #2 program Coordination of with overseas partners, case management and support. Completing USCIS forms.	\$2,000	yes				Prior to receiving Article 16 documentation refund of \$1000. After receiving Article 16 documents, no refund.
Updated homestudy if needed	\$450	yes			Varies on length of adoption process	If family visited, no refund.
Psychological report	\$450-\$650	N/A	psychologist doing report		At time of consult for report	N/A
<b>Post-Adoption Reports:</b>						
Post Adoption Reports FFAS fees Pre-Pay 5 required by CONANI each@\$450	\$2,250	yes			At the completion of homestudy	Post placement fees are refundable if not used within 6 years.

<b>Third Party Fees:</b>						
Child Psych evaluation	\$100-\$150	N/A	Psych doing report		Paid to psychologist when preparing dossier and dossier updates. Fee varies based upon the provider.	N/A
Child Medical evaluation	\$100-\$150	N/A	Doctor doing report		Paid to doctor or clinic when preparing dossier and dossier updates. Fee varies based upon the provider.	N/A
Document translation	\$700- \$800	N/A	Translation service		Translation services paid directly to provider in Dominican Republic	Invoice is presented at time of service, no refund.
Dominican Republic Attorney Fees	\$4,500	yes		Lawyer in Dominican Republic	50% is due when dossier is sent to Dominican Republic, 25% is due when CONANI approves the adoption, 25% is due when new birth certificate for child is issued	Refunds are provided according to work that has been completed.
US VISA Fee	\$400-\$500	N/A			Paid directly at time of scheduling Visa appointment in Dominican Republic	N/A
<b>Travel and Accommodations Costs:</b>						
International airfare 2 adults	\$500-\$1000	N/A	Airline -travel agency	N/A	Prior to travel to Dominican Republic	N/A
Accomodations for 'convivencia' based on one month mandatory stay.	\$1500-2500	N/A	Hotel	N/A	During stay in Dominican Republic	

**Please note:** Ordinarily Family Focus does not waive or reduce fees or expenses. If a family feels that theirs is an unusual circumstance, they can write to the Director of Clinical and Post-Adoption/Post-Placement Services, Lisa Binder, with their request, and they will receive a response within fourteen days.